

25X1

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DD/5 63-4139  
Bldg + Grounds

1 October 1963

MEMORANDUM FOR: [redacted] Chief  
Logistics Services Division, OL

STAT

SUBJECT: Emergency Painting  
of Room 4D55

STAT

1. The subject room is a personnel registry for EE/DDP. [redacted] invited the undersigned to examine the room in terms of getting it painted as a means of making the space which is small and windowless a bit more attractive and as a means of boosting morale.

2. I recommend that [redacted] be asked to select a suitable paint for this room and that it be painted as an emergency matter. I must at the same time however express my view as I did to [redacted] personally that unless certain self help measures are taken by the occupants, it will shortly after being repainted look like it does now. I refer to the need to remove clutter and to use one's own initiative to put the room aright. If it were my own office, I would bring a scrub brush and Ajax and scrub the floor. Perhaps they can find some one who would care to scrub and wax the floor. It certainly would help.

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[redacted]  
Chairman  
Fine Arts Commission

cc: Ex. Dir. (Attn: [redacted])  
ADDS  
EE/LOG [redacted]  
FAC  
Chairman, FAC

STAT

TRANSMITTAL SLIP		DATE 18 June 1963
TO: • Colonel White		
ROOM NO.	BUILDING	
REMARKS:		
<p>Recommend your signature.</p> <p style="text-align: right;"><i>[Signature]</i> RBF</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION